

PRESENT: Larry M. Smith, Chairman; Richard P. McDermott, Vice Chairman; James E. Ziolkowski, Selectman; Lori A. Ruest, Town Administrator; Susan H. Ayer, Secretary.

2017 UPDATED SPREADSHEET AND BELL & FLYNN PROPOSALS – PRIORITIZATION OF PROJECTS/FUNDS: The Board reviewed the spreadsheet of road work projects with Road Agent Dick Robinson present. Since the last work session, the priority work had been updated to reflect information gathered by the Road Agent and R. McDermott when they drove the roads to do a current evaluation.

It was decided to perform all the work in the updated priority box on the spreadsheet, at an estimated cost of \$116,286, including a 10% contingency amount to guard against overspending. This work is to be done with Capital Reserve funds.

There was a discussion of possible additional work to be done with the roughly \$20,000 available in Capital Reserve funds after the above expenditures. Quotes will be prepared by the Road Agent after contacting Bell & Flynn, for work to be done on Stard and Depot Roads, for consideration as 2017 road work. Any remaining funds will be used to fix the cracks on Surrey Lane at an estimated cost of \$1,000 per crack as proposed by the Road Agent. As many cracks will be fixed as funds allow.

Discussion of work to be done with budgeted funds included paving parking lots of the Town Hall, Public Safety Building (portion) and Historical Society Museum. The Road Agent will ask Bell & Flynn for a bid for the work.

UPDATED INFORMATION AND PROPOSALS:

1. **Elton Lane (Cutouts, Paving, Drainage, Trees) \$15,800 – Additional Research:** The Board reviewed a project worksheet submitted by the Road Agent as well as an estimate from Bell & Flynn for overlay paving. The Road Agent's estimate for catch basin work, cutting out large cracks, paving with hot top, and general cleanup work totaled \$12,500. The proposal from Bell & Flynn for paving totaled \$19,995.

L. Ruest noted that she still needs to verify use of funds from the Elton Lane subdivision in order to use the posted funds leftover in that indemnification account.

MOTION: To approve the proposal for work on Elton Lane as submitted by the Road Agent contingent upon verification of use of funds available in the Elton Lane indemnification account, not including the proposal from Bell & Flynn for paving.

MOTION: R. McDermott

SECOND: J. Ziolkowski

UNANIMOUS

2. **Catch basins at 3 Woodlawn:** The Board reviewed the proposal for drainage improvements prepared by the Road Agent. The total for the work was estimated at \$5,375. It was decided to postpone this work in favor of prioritizing the cleanup of roadside limbs and debris (see item #4). This matter will be reviewed by the Board of Selectmen in the early fall to determine if funds are available to do this work in 2017.

3. **Drainage Easement – Towle Farm Road – Map 5, Lot 53-1 – Rip Rap:** The Town Administrator informed the Board that she has contacted the engineering firm involved in the development of the property in question, but has not received an answer to date. Until it can be confirmed that a drainage easement was transferred to the Town, Town funds cannot be used to perform any work on private property to solve erosion problems.
4. **Roadside Cleanup of Blizzard Stella Storm Debris (Budget Funds Available?):** The Board approved limb and brush removal in the Town’s right-of-way up to \$5,800.

MOTION: To authorize the Road Agent to remove debris on the roadsides left from Blizzard Stella up to the amount of \$5,800.

MOTION: R. McDermott

SECOND: J. Ziolkowski

UNANIMOUS

5. **1 Schoolhouse Lane – School District Responsibility:** Confirmation has been received from the School’s facilities manager that the property at 1 Schoolhouse Road fronts school property and not a municipal or state road. He is communicating with the property owner regarding repairs to an area in front of the owner’s driveway.
6. **OTHER:**

“NO TRUCKS” SIGN – SANBORN AND KING ROADS: As follow-up to a previous discussion, the Board reviewed sign wording suggested by the Road Agent, to be placed in two locations to prevent large trucks from turning at Sanborn and King Roads. They would be placed at the intersections of Exeter Road (State Route 88) and Sanborn Road, and Drinkwater and King Roads. After a discussion of the signs’ wording, the Road Agent was authorized to order two signs reading “No Trucks with Long Trailers,” as presented.

BRUSH DUMP – EQUIPMENT: The Selectmen discussed the offer by J. Ziolkowski to place and use a loader belonging to his company, Environmental Landscape Management, at the brush dump for moving brush. The Road Agent expressed concern about use of the vehicle due to liability issues, and also cited the other tasks done by him and the Brush Dump Attendant before and after the Household Waste Collection days. J. Ziolkowski said that the offer was meant to save money on machine time.

The Board decided to continue to have the Road Agent in charge of moving brush at the dump, and thanked J. Ziolkowski for the offer of equipment.

HOUSEHOLD WASTE DISPOSAL DAY – WOOD COLLECTION: The Town Administrator informed the Board that the first trial of collecting wood during Household Waste Collection Day did not work out as well as had been hoped; the load of wood was rejected for disposal as it contained some treated material. This issue will be addressed in future by more careful monitoring of the wood collected.

The meeting was adjourned at 10:24 AM.